

Barbara T. Sanford Papers, 1919-2010

Barbara Sanford (center back row) with Plainfield students at one of the Children's Gardens, 1975

Overview of the Collection

Title: Barbara T. Sanford Papers, 1919-2010

Creator: Barbara Tracy Sanford (1918-2013)

Accessions: PPL-2010-012

PPL-2013-062

PPL-2014-005

Size: Approximately 30 linear feet, comprised of:

(7) record storage boxes

(1) letter-size document box

(1) legal-size document box

(3) newspaper storage boxes

(1) artifact storage box

(2) map drawers

Note that the total linear feet includes both boxed materials and unboxed artifacts; also note that oversized material housed in two of the newspaper boxes, one artifact storage box, and both map drawers shares space with other collections.

Repository: Plainfield Public Library, Local History Department, 800 Park Avenue, Plainfield, NJ 07060

Abstract: The papers of Barbara T. Sanford document her long-standing commitment and contributions to the city of Plainfield; garden clubs at the local, state, and national levels; and environmental and conservationist causes, especially pertaining to New Jersey, from the 1960s through the 2000s.

Language: The records are in English.

Biographical Information

Barbara Tracy Sanford was born in 1918 to Florence Comey and Jared Tracy of Cleveland, Ohio. She graduated from Hathaway Brown School and attended Colby Junior College, now

Colby-Sawyer, in New London, New Hampshire. In 1938, Barbara married Webster Sandford, a Plainfield native and law partner at White & Case in New York City. They resided in Plainfield with their six children.

Barbara Sandford was an active member of the Plainfield community, channeling her passions for beautification, gardening, preservation, conservation, the environment, and politics into everything she did. Mrs. Webster Sandford, as she often called herself, served as president of the Plainfield Garden Club from 1960 to 1962 and continued her involvement with the organization, especially with the Shakespeare Garden, in Cedar Brook Park, and on the Landscape Committee of the Drake House Museum. The Club created the Barbara Sandford Conservation Award in her honor and awarded it to her twice. In addition to her involvement in local gardening, Sandford was also a director of the Garden Club of America and the Zone IV (New Jersey) Chair of the national organization.

Her civic-mindedness led Barbara Sandford to found and chair the Plainfield Beautification Committee as well as chair the Plainfield Shade Tree Commission and the Downtown Development Corporation. She was an advocate for recycling and led anti-litter campaigns in the City. From 1969 through the mid-1970s, Sandford led the effort to involve Plainfield schoolchildren in cultivating their own vegetable gardens in the City's vacant lots, in conjunction with teaching them about nutrition and cooking.

Barbara Sandford's passion for preserving natural and cultural heritage steered her toward becoming a founding member of the New Jersey Roadside Council, Scenic America, and Scenic New Jersey, non-profit organizations which campaigned against the proliferation of highway billboards and increased sprawl. Sandford worked tirelessly to save New Jersey natural habitats and landmarks, such as the Great Swamp National Wildlife Refuge, Revolutionary War trenches in the Watchung Mountains, and the Blue Star Memorial Highway.

In her personal life, Barbara Sandford played violin in the Plainfield Symphony, was active in the Plainfield Republican Party, and was a member of the Crescent Avenue Presbyterian Church. In 2013, she passed away at her summer home in New Hampshire at the age of 94.

[Source: Barbara Sandford Obituary, <https://www.legacy.com/us/obituaries/legacyremembers/barbara-sandford-obituary?id=19875100> and newspaper articles, 2013]

Scope and Contents

The Barbara T. Sandford Papers include a variety of materials dating from 1919 to 2010, with bulk dates from the late 1960s to the early 2000s. The majority of this material focuses on Plainfield and New Jersey. Record types include correspondence, meeting minutes, directories, annual reports, brochures, programs, newsletters, maps, clippings, and slides. Artifacts in this collection include metal signs for the Plainfield Beautification Committee and the New Jersey Roadside Council as well as a model of a Children's Garden.

Arrangement

The Barbara T. Sandford Papers are arranged into twelve series:

Series 1: Plainfield Beautification Committee

Series 2: Plainfield Garden Club

Series 3: Garden Club of America
Series 4: Garden Club of New Jersey
Series 5: New Jersey Roadside Council
Series 6: Coalition for Scenic Beauty
Series 7: Scenic America
Series 8: Scenic New Jersey
Series 9: Plainfield
Series 10: Gardening
Series 11: Conservation and Environmentalism
Series 12: Personal Papers

Index Terms

People:

Sandford, Barbara Tracy, 1918-2013.

Organizations:

Plainfield Garden Club (Plainfield, N.J.)
Garden Club of America
Garden Club of New Jersey
New Jersey Roadside Council
Scenic America
Scenic New Jersey

Places:

Plainfield (N.J.)

Subjects:

Gardening--Societies, etc.
Urban beautification--New Jersey--Plainfield
City planning--New Jersey--Plainfield
Roadside improvement--New Jersey
Environmental protection--New Jersey

Related Items

Plainfield Garden Club Records, 1915-2005 (available through [Plainfield Public Library](http://www.plainfieldlibrary.info),
www.plainfieldlibrary.info)

Plainfield Garden Club videos (available through the Club's [Youtube](https://www.youtube.com/@PlainfieldGC/videos) channel,
www.youtube.com/@PlainfieldGC/videos)

Physical Characteristics and Technical Requirements

The majority of this collection consists of materials, such as paper documents, maps, and artifacts that do not require any additional technology for access. The slides would require digitization for easier viewing; at the very least, a loupe and lightbox may be used. The filmstrip will be digitized

and available for viewing via computer in the Plainfield Room. The VHS tapes require special equipment to access, which is not available on-site.

Series Description

Series 1: Plainfield Beautification Committee [1963-2008, undated]

Series Arrangement

Series 1 is arranged by similar material or record type and is housed in three record storage boxes, one letter-size document box, two newspaper storage boxes, one artifact storage box, and on a shelf.

Description

Series 1 pertains to all aspects of the Committee, including anti-litter, recycling, and Children's Gardens. It consists of correspondence, annual reports, meeting minutes, flyers, catalogs, certificates, slides, plot plans, maps, metal signs, and a miniature model of a garden.

Series 2: Plainfield Garden Club [1919-2008, undated]

Series Arrangement

Series 2 is arranged by similar material or record type and is housed in three record storage boxes and one letter-size document box.

Description

Series 2 consists of meeting minutes, annual reports, letters, directories, membership lists, flower show ribbons, and a filmstrip.

Series 3: Garden Club of America [1961-2003, undated]

Series Arrangement

Series 3 is arranged by similar material or record type and is housed in three record storage boxes.

Description

Series 3 consists of newsletters, bulletins, calendars, directories, correspondence, and annual meeting ephemera, such as brochures and postcards.

Series 4: Garden Club of New Jersey [1961-2006, undated]

Series Arrangement

Series 4 is arranged by similar material or record type and is housed in two record storage boxes.

Description

Series 4 pertains to the Garden Club of New Jersey, known as Zone IV of the national organization, and consists of by-laws, brochures, directories, yearbooks, and member lists.

Series 5: New Jersey Roadside Council [1953-1993, undated]**Series Arrangement**

Series 5 is arranged by similar material or record type and is housed in three record storage boxes, one newspaper storage box, one map drawer, and on a shelf.

Description

Series 5 pertains to all aspects of the New Jersey Roadside Council, including billboard control, zoning, and Revolutionary War trenches. It consists of by-laws, press releases, booklets, meeting minutes, reports, legislature, maps, and a metal sign.

Series 6: Coalition for Scenic Beauty [1983-1988, undated]**Series Arrangement**

Series 6 is arranged by similar material or record type and is housed in two record storage boxes and one letter-size document box.

Description

Series 6 consists of member lists, press releases, newsletters, reports, and slides.

Series 7: Scenic America [1980-2005, undated]**Series Arrangement**

Series 7 is arranged by similar material or record types and is housed in two record storage boxes, one legal-size document box, and one letter-size document box.

Description

Series 7 consists of brochures, press releases, directories, flyers, clippings, newsletters, slides, and VHS tapes produced by Scenic America. This series also contains material about the Stafford Award, an honor bestowed upon Barbara Sandford in 1999.

Series 8: Scenic New Jersey [1973-2005, undated]**Series Arrangement**

Series 8 is arranged by similar material or record types and is housed in one record storage box, one legal-size document box, and one letter-size document box.

Description

Series 8 consists of by-laws, membership materials, tax documents, correspondence, articles, meeting minutes, reports, photographs, and slides.

Series 9: Plainfield [1963-2010, undated]**Series Arrangement**

Series 9 is arranged by similar material or record types and is housed in two record storage boxes, one legal-size document box, two newspaper storage boxes, and one map drawer.

Description

Series 9 includes material about the Plainfield Downtown Development Corporation and planning, the Park-Madison Site, Plainfield Symphony, Plainfield Veterans Memorial, Historical Society of Plainfield/Drake House Museum, Plainfield Republicans, and Plainfield schools. It includes meeting minutes, reports, clippings, photographs, bumper stickers, publications, plot plans, and maps.

Series 10: Gardening [1970-2001, undated]**Series Arrangement**

Series 10 is arranged by similar material or record types and is housed in one record storage box.

Description

Series 10 consists of clippings, brochures, general information, and photographs.

Series 11: Conservation and Environmentalism [1971-2009, undated]**Series Arrangement**

Series 11 is arranged by similar material or record types and is housed in one record storage box and one legal-size document box.

Description

Series 11 consists of newsletters, reports, clippings, pamphlets, and publications.

Series 12: Personal Papers [1938-2004, undated]**Series Arrangement**

Series 12 is arranged by similar material or record types and is housed in two record storage boxes.

Description

Series 12 consists of correspondence, such as greeting cards, photographs, booklets, and a certificate.

Administrative Information

Access and Restrictions

The Barbara T. Sanford Papers are available for research.

Access is restricted to materials prepared by the Local History department staff. All materials must be viewed in the Plainfield Room and may not be removed to another area of the library without permission of the Library Director or designee. Materials must be handled carefully and kept in order. Materials must not be leaned upon, altered, folded, ripped, or traced upon. Marks may not be added or erased from materials. Materials must be returned directly to Local History department staff and inspected before the researcher leaves the Plainfield Room.

One photocopy may be made (by Plainfield Public Library staff) of each document for the purpose of research; official Local History departmental reproduction fees may apply. Permission to publish must be obtained by the Plainfield Public Library Board of Trustees as delegated to the Library Director. Permission to publish does not constitute a copyright clearance. The researcher is responsible for further copyright restrictions. The Plainfield Public Library is not responsible for the misuse of copyrighted material.

Preferred Citation

Identification of item; Date (if noted); "Barbara T. Sanford Papers," Box and Folder Number, Local History Department, Plainfield Public Library, Plainfield, New Jersey.

Acquisition Information

The collection was donated by Barbara Sanford and the Barbara Sanford Estate in 2010, 2013, and 2014.

Processing Information

A portion of this collection (two linear feet) was processed in 2014 by Charlotte Kirkby. The remainder of the collection was inventoried and processed by Sally Weiner, from October 2021 through March 2022. The finding aid was started in December 2022 and returned to and completed in June 2023 by Sally Weiner. Finding aid content follows the guidelines suggested by *Describing Archives: A Content Standard*.

Please note that the creator's original folder titles were maintained whenever possible. Slides were removed from carousels and boxes and then sleeved in their original order. Material in binders was removed and kept in its original order.

Collection Inventory

Series 1: Plainfield Beautification Committee [1963-2008, undated]

Box	Folder	Title/Description	Date(s)
1	1	History and establishment	1967-1976
	2	Annual reports	1972-1985
	3	Memos	1970-1984
	4	Hildegard Hellerson correspondence	1972-1973

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5	Finances	1982-2005
6	Tax forms	1979-1992
7	Budget and funding	1969-1988
8	Account statements	1982-1992
9	Receipts	1968-1996
10	Correspondence, minutes, receipts	1979-1990
11	Mayor's Beautification Committee annual awards	1969-1976
12	Mayor's Beautification Committee honors [blank cards]	undated
13	Office of the Mayor stationery [blank]	undated
14	"Special Citizen" article about Barbara Sandford	1977-1978
15	Certificates of appointment (Anti-Litter and Beautification Committees)	1977, 1986
16	Plainfield All-America City award	1976
17	Anti-Litter and cleanup	1970-2007
18	Anti-Litter illustrations	undated
19	Equipment	1975-1983
20	Soil tests	1974, 1998
21	Plainfield Clean Community Program	1983
22	Information sent to Plainfield Beautification Committee	1978-1980, undated
23	"No Parking" signs	1960s
24	Police memorial – photographs, slides, negatives	1988
25	Plantings – photographs	1967-1989
26	Projects and plantings	1966-1979
27	Children's Gardens – photographs and clippings	1973-1975
28	Children's Gardens – flyers	1970s
29	Downtown Christmas tree	1977-1979
30	Street trees – catalogs	1963-2001
31	Street trees – catalogs	1984-1996, undated
32	Street trees	1980-1990
33	Tree information	1965-1970
34	Tree planting specifications for Plainfield	2004
35	NJ Federation of Shade Tree Commission annual meeting	1975
36	Liberty tree in Library Park	1976
37	Willow tree planting – photographs	undated
38	Railroad property damage	1972-1973
1	Minutes	1967-1970
2	Minutes	1971-1973
3	Minutes	1974-1976
4	Minutes	1977-1985
5	Committee members	1970-1993
6	Plainfield Planning Board members	1974, 1988
7	Barbara Sandford correspondence	1967-2002
8	Shade Tree Commission	1966-2008
9	Urban Beautification Grant	1971-1973
10	Model Cities – Neighborhood Development Program	1971-1980, undated
11	Recycling	1972-1981
12	Transfer station	1974, undated
13	Recycling award for Hildegard Hellerson	1978
14	Anti-Litter and cleanup – Notes and schedules	1975-1982
15	Anti-Litter literature	1971-1977
16	Children's Gardens – planning	1969-1976

8	17	Children's Gardens – participants lists	1970s
	18	Planting notes	1972-1988
	19	Shopping carts	1972-1973
	1	Slides – “Beautification Committee #1”	1967-1971
	2	Slides – “Beautification Committee #2”	1968-1970
	3	Slides – “Beautification”	1968-1981
	4	Slides – “Award Winners”	1968-1976
	5	Slides – plantings and mini parks	1969-1977
	6	Slides – streets and parking lots	1969-1974
	7	Slides – Children's Gardens	1973-1976
	8	Slides – Park-Madison site	1971-1977
	9	Slides – Netherwood Train Station	1968-1972
	10	Slides – police station and fire house	1968-1974
	11	Slides – Rotary Park and City Hall	1970-1971
	12	Slides – Drake House	1971-1981
	13	Slides – “Van Blake's Gang”	1970
	14	Slides – street trees	1968-1976
	15	Slides – cleanup and recycling	1970-1974
	16	Slides – parades (Anti-Litter and July 4)	1968-1975
	17	Slides – Pollution Day and the Mall	1970
	18	Slides – fire chief for a day	1972
	19	Slides – Miller garden	1972
	20	Slides – church birthday luncheon	1976
	21	Slides – Dayton parking lots and tree planting	1978-1982
	22	Slides – PA town houses	1973
9		Plainfield Beautification Committee stickers (12” circle)	undated
		Book – <i>Common Forest Trees of New Jersey</i> (NJR 582 LEN)	1969
10		Plot plan – Children's Gardens	undated
		Site plan – “Portable Park for: the City of Plainfield, Madison-Park Area,” Charles H. Detwiller, Jr.	1969
		Plot plan (hand-drawn) – “Mini Park – Madison-Park”	1973
		Blueprint – “2 nd Street Parking Lot – Parking Plaza – Pre 1978”	1978
		Plot plan – “Lot 2 Parking Lot Near Train Station”	undated

SEE ALSO: **Map Box 2** for *Map of the City of Plainfield, Union County, N.J.* [hand-marked locations of trash cans], 1972

Artifact Box 8 for metal garden signs, “Planting for Your Pleasure,” undated

Artifact Shelf for model of Children's Garden, West 2nd Street, 1970s

Series 2: Plainfield Garden Club [1919-2008, undated]

Box	Folder	Title/Description	Date(s)
1	39	History of the club	1940-1970
	40	Minutes	undated
	41	Constitutions and by-laws	1919-1932
	42	Member list	1942
	43	Corresponding Secretary – annual reports	1991-2003
	44	Corresponding Secretary – letters	1990-2006 [gaps]
	45	Corresponding Secretary – letters	1995-2003
	46	Corresponding Secretary – letters	2004, 2006

	47	Blank letterhead	undated
	48	Blank postcards for meetings	1978-1988 [print dates]
	49	Photograph and negatives	undated
	50	Flower shows	1966-2001 [gaps]
	51	Flower show ribbons	1969-1989, undated
	52	Zone IV awards	1985, 1990
	53	Planting notes	2004, undated
	54	Shakespeare Garden	1982-2000
	55	House and garden tour	2003, 2006
	56	Letters to Barbara Sandford	1976, 1991, undated
	57	Club dues	1974, 1999
	58	Newsletters	2004-2006 [gaps]
	59	Conservation Committee – minutes, emails, info	2004-2006
	60	“Conservation Chronicle” newsletter	2005
	61	Local Garden Club directories	2003-2004
	62	Rare and endangered plant postcards	[1981]
	63	Member obituary and bio – Katharine Gould Foster	1984
	64	Club excursions	1987, undated
5	20	Annual reports and proposed budgets	1979-2008 [gaps]
	21	Yearbooks	1949-2006 [gaps]
	22	Corresponding Secretary – reports and membership lists	1966-1980
	23	Corresponding Secretary – reports, membership lists, correspondence	1980-1990
	24	Corresponding Secretary – job description	1992-2003
	25	Conservation handbook	2004
8	22	Filmstrip – Garden Club canoe trip [also includes “Kanka maugus in the fall” and “Baby Leigh 1962”]	1960s or 1970s
9		Book – <i>Garden Irises</i> , donated to PGC Archives	1959

Series 3: Garden Club of America [1961-2003, undated]

Box	Folder	Title/Description	Date(s)
2	1	Policy and position papers	1981-2003 [gaps]
	2	Update and general information	1987-1999
	3	Newsletter	1980-1991
	4	Calendar	1986-87
	5	Directories and organizational charts	1986-1989
	6	Committee memos and letters	1961-1990
	7	National Affairs and Legislative Committee	1986-1987
	8	Conservation Committee	1981-1994
	9	Conservation	undated
	10	Letter, re: directorship	1988
	11	Financial statements	1986-87
	12	Annual meeting, Houston, TX – postcards, photographs, negatives	1983
	13	Annual meeting, Nashville, TN	1984
	14	Annual meetings – Detroit, MI and Cleveland, OH	1988, 2000
	15	Garden Club of Philadelphia Zone V meeting	1986
6	1	Board of Directors and Executive Committee meeting minutes	1986-1987
	2	Annual meeting, Houston, TX	1983

9	3	Annual meeting, Houston, TX – informational brochures	1983
	4	Annual meeting, Houston, TX – tourist memorabilia	1983
	5	Annual meeting – hosted by Zone IV, NJ	1987
	1	Bulletin	1966-1974
	2	Bulletin	1980-1990
	3	Bulletin	1995-1998

Series 4: Garden Club of New Jersey [1961-2006, undated]

Box	Folder	Title/Description	Date(s)
2	16	By-laws	1998
	17	Informational brochures	2005, undated
	18	"News Leaf" newsletters	1961-2003 [gaps]
	19	Newsletters	1987, undated
	20	Annual meeting and conference information	1997-2001
	21	Annual meeting awards – programs and application	1962-1963, 1999
	22	NJ Committee of Garden Club of America meeting minutes	1991-1992
	23	Zone IV medal awards	1971-1989
	24	Zone IV directories	1986-1992
	25	Zone IV memos and letters	1987-1998
	26	Zone IV "Board Briefings" and letters	2003-2006
	27	Zone IV meeting – name tag and notebook	1988
	28	District lists and phone chains	1994-2000
	29	Life member lists	1997-2005
	30	Yearbook and supplement	1965-1966
	31	Speakers and programs list	1965
	32	Hospitality Committee	1994, 1997
	33	Fundraising and workshops	1991-2001
	34	Blue Star Memorial Highway	1953-2000
	35	New Jersey Roadside Council	1997-1998, undated
	36	Garden Club of Westfield	1997-2002
	37	Conservation	1986-1987
	5	Executive Board meeting minutes	1987-1999
		Environmental Day	1977

Series 5: New Jersey Roadside Council [1953-1993, undated]

Box	Folder	Title/Description	Date(s)
2	38	By-laws	1953, undated
	39	Membership information	undated
	40	Account book	1972-1985
	41	Blank letterhead with Barbara Sandford signature	undated
	42	Bulletins	1965-1979
	43	Billboard control	1959-1972
	44	Billboard lit – results of call on Victor Rice	1974
	45	Commission on Highway Beautification – public hearing, Washington, D.C.	1972-1973
	46	Highway Beautification Program – new approach	1976-1977
	47	Public hearing for outdoor advertising rules and regulations, NJ	1972

	48	New Jersey Department of Transportation	1972-1973
	49	New Jersey Department of Transportation – press releases	1973
	50	New Jersey Department of Transportation – press releases	1974-1988 [gaps]
	51	New Jersey Transportation Policy	1982-1993
	52	Interstate Route 78	1975-1986
	53	Annual meeting questionnaire	1976
	54	Traffic calming information	1976, undated
	55	Booklets – roadside advertising, access driveways, zoning (NJ)	1953-1978
	56	Booklets – Highway beautification, billboards, zoning (national)	1955-1978
	57	Highway signs	undated
	58	Anti-Litter campaigns and study	1969-1978
	59	Printing company brochure	1970
6	6	Roadside Council history	1950-1954
	7	Meeting minutes, standards/resolutions, treasurer's report [1 of 2]	1954-1962
	8	Meeting minutes, standards/resolutions, treasurer's report [2 of 2]	1954-1962
	9	Minutes	1972-1976
	10	Meeting reminders and invitations	1972-1976
	11	Reports – annual and president's	1963-1975
	12	Directors and members lists – letters, re: new director	1961-1974
	13	Letters	1966-1977, undated
	14	Spencer Miller, Jr. lecture series	1953-1974
	15	Spencer Miller, Jr. lecture series – presentations	1966-1974
	16	Legislation	1962-1973
	17	Laws and regulations	1963-1972
	18	Commission on Highway Beautification	1963-1974
	19	Highway beautification hearings, Washington, D.C.	1972
	20	Federal-Aid Highway Act	1973
	21	Mediation	1973
	22	Revolutionary trenches – Washington Encampment and Middlebrook Encampment	1977
	23	Transportation Department – letters	1972-1976
	24	Mass transit	1972-1974
	25	Conservation	1973-1975, undated
	26	Flower show, Morristown, NJ	1969-1975
	27	"Interchange" newsletter	1972-1975
9		Book – <i>Public Hearings before the Commission on Highway Beautification</i>	1972

SEE ALSO: **Map Box 3** for *Tax Map, Borough of Bound Brook, Somerset County, New Jersey + Bridgewater Township, Somerset County, N.J.*, undated [Revolutionary trenches marked]

Map Drawer D2 for *County of Union, Watchung Reservation*, undated

Artifact Shelf for metal sign, "N.J. D.O.T. and N.J. Roadside Council", undated

Series 6: Coalition for Scenic Beauty [1983-1988, undated]

Box	Folder	Title/Description	Date(s)
2	60	Organizational information	1986-1988, undated
	61	Member lists	1988
	62	Press releases and alerts	1986-1987
	63	Center for Sign Control newsletter	1985-1988
	64	National Coalition to Preserve Scenic Beauty	1983-1984
	65	"Analysis of Federal Highway Administration's Highway Beautification Deregulation Act of 1983"	1983
	66	"Statement of Environmental Conservation Issues in America's Highway Transportation Needs"	undated
6	28	New Jersey Roadside Council + Coalition for Scenic Beauty/Scenic America	1986-1987
8	23	Slides from sign control lecture	1980s

Series 7: Scenic America [1980-2005, undated]

Box	Folder	Title/Description	Date(s)
3	1	Organizational information	2004
	2	Brochures	undated
	3	Letters to Barbara Sandford	1991-2005
	4	Memos and press releases	1989-1998
	5	Annual reports and budget	1990-1999
	6	Directories	1996-1999
	7	Highway Beautification Act	1980-1991, undated
	8	Educational materials	1994-1996
	9	Billboard control – flyers and information	1986-2004, undated
	10	Billboard control meeting	1999
	11	Billboards – cartoons and graphics	undated
	12	Billboards – clippings	1986-2003
	13	Billboards – papers	1984-1988
	14	Billboards – photos and images	undated
	15	Billboards and amortization	1991
	16	"Fight Billboard Blight" stickers	undated
	17	Sign ordinance and billboard reform	1988-1998
	18	National Scenic Byways Program	1989-2002
	19	Last Chance Landscapes Program	2000-2003
	20	Scenic Action Network	1997-1999
	21	"Across the Board" newsletters	1997-2002
	22	Newsletters – "Viewpoints" and "Sign Control News"	1992-2004
	23	"Facts for Action" – billboard fact sheets	2000
	24	"Facts for Action" – conservation fact sheets	2000
	25	"Facts for Action" – strategies for smart growth and scenic stewardship	undated
	26	Foundation for a Scenic Century	1997
	27	Scenic Summit	2000
	28	Annual Educational Conference on Outdoor Advertising	2005
	29	Spring board meeting, Charleston, SC [1 of 2]	1999
	30	Spring board meeting, Charleston, SC [2 of 2]	1999
	31	Scenic America's Scorecard (outline)	1996

	32	Business district design	1998
	33	Stafford Award (Sandford recipient, 1999)	1988-1999
	34	Affiliate materials	1998-2001
	35	Scenic America Affiliates – newsletters and information	2000-2004 [gaps]
	36	Affiliate workshop	2000
7	1	Board of Directors meetings	1990-2004 [gaps]
	2	Barbara Sandford miscellaneous notes	undated
	3	“The Grassroots Advocate” newsletter	1998-2000
8	24	Slides from lecture – “Scenic Byways: A New Approach”	[1996]
9		VHS tapes – “Signs, Signs”, “Trees are Treasure”, “Scenic America Promo”	1992, 1993, 1994

Series 8: Scenic New Jersey [1973-2005, undated]

Box	Folder	Title/Description	Date(s)
3	37	Membership materials and information	1999-2000
	38	By-laws and mission statement	1996
	39	Legal and tax documents	1994-2000
	40	Tax exempt status	1994-2000
	41	Finances	1997-2005
	42	Articles about Barbara Sandford	1979-2000
	43	Blank letterhead with Barbara Sandford signature	undated
	44	Billboard write-in campaign	2003
	45	Billboards – South Plainfield, Route I-287	1999-2003
	46	Billboards – Woodbridge	1999-2000
	47	Moratorium on billboards	2004
	48	NJ Turnpike – general information	1975-1999
	49	Scenic Byways	2001-2004
	50	Route 22 development	2000, undated
	51	Transportation	1988
	52	Garden Club correspondence and addresses	1997-2003
	53	Plainfield photographs – “What’s wrong w/ Plfd”	undated
7	4	History prior to 1996 (Roadside Council era)	1973-1996
	5	Meeting minutes and reports	1997-1998
	6	ISTEA (Intermodal Surface Transportation Efficiency Act)	1991-1997
	7	Billboards – turnpike	1995-2000
	8	Scenic Byways – Route 29	
	9	NJ Turnpike – Route 92 proposal	1998-2000
8	25	Slides from lecture – “Billboard Lecture ‘04”	2004

Series 9: Plainfield [1963-2010, undated]

Box	Folder	Title/Description	Date(s)
4	1	Downtown Policy Committee meeting minutes	1975-1978
	2	Plainfield Downtown Development Corporation meeting minutes	1977-1978
	3	Downtown Policy Committee/Development Corporation memos	1976-1978
	4	Downtown Policy Committee/Development Corporation – parking lot 6	1976-1977

	5	Development plans and reports	1970-1975
	6	Downtown Development Program – retail pledge and fundraising	1977-1978
	7	Façade Remodeling Program	1978
	8	Planning	1977, 2000
	9	Mini Mall (Semi-Mall)	1977
	10	Plainfield Charter Study Evaluation Committee report	1990
	11	Historic districts	1988-2002
	12	Politics	1989-2002
	13	Plainfield Symphony	1983-2002
	14	Schools	1977-2001
	15	Plainfield Veterans Memorial	2000-2001
	16	Historical Society of Plainfield/Drake House	1968-2010
	17	Historical Society of Plainfield/Drake House	1986-1996
	18	Historical Society of Plainfield/Drake House – photographs	1987-1991
	19	Plainfield Cultural and Heritage Commission	1986-1990
	20	Plainfield Public Library	1981-2003
	21	Bierstadt paintings	1988, undated
	22	Plainfield Republicans	1963, 1999
	23	Plainfield information	1972-1977
7	10	Downtown Development Program – history and incorporation	1975-1977
	11	Plainfield Downtown Development Corporation bumper sticker	undated
	12	Park-Madison site	1970-2002
	13	Non-Plainfield downtown development plans	1969-1970
	14	Historical Society of Plainfield/Drake House	1985-1998
	15	Plainfield publications	1969, 1983
9		Book – <i>Open Space in Urban Design</i>	1964
		Book – <i>Center City, Bethlehem: A Report on the Plan for the Central Business District</i>	1969
		Book – <i>The Plainfield Area: A Planning Survey</i> (PR 711 PLA)	1963
10		Plot plan – “Madison Park – Parking”	1973
		Plot plan (hand-drawn) – Madison-Park with “Present Movable Park” + 1956 Sanborn maps of Madison-Park location with note about demolished buildings	undated

SEE ALSO: **Map Box 2** for *Map of the City of Plainfield, Union County, N.J.*, 1966, 1967, 1976; *City of Plainfield, New Jersey Zoning Map*, 1980; *City of Plainfield, Union County, New Jersey*, undated

Map Drawer D1 for *Map of the City of Plainfield Union County, N.J.*, 1950 [hand-marked locations added at unknown date]; *City of Plainfield, Union County, New Jersey, Land Use Plan, Proposed*, undated

Series 10: Gardening [1970-2001, undated]

Box	Folder	Title/Description	Date(s)
4	24	Ephemera and clippings	1970-1979
	25	Horticulture	1981-1999
	26	Wildflowers	1999, undated

27	Plant lists	1996-2001
28	"How to Grow a Standard"	undated
29	Flower drying	1996, undated
30	Gardens and parks brochures	2000, undated
31	Wisteria and garden tour – photographs and negatives	undated
32	Horticultural Society of New York	2000
33	"The Gardener's Diary and Organizer" [blank]	undated

Series 11: Conservation and Environmentalism [1971-2009, undated]

Box	Folder	Title/Description	Date(s)
4	34	Newsletters – organizations A-H	2000
	35	Newsletters – organizations N	1999-2000
	36	Newsletters – organizations P-W	1999-2000
	37	Newsletters – New Jersey organizations	1973-2009
	38	Oak Tree Pond, Edison, NJ	2000-2002
	39	New Jersey water supply	1971-2004
	40	Passaic River Coalition and flood tunnel	1977-1992
	41	Great Swamp National Wildlife Refuge, NJ	1993-1994
	42	Open space/land use	1974-2002
	43	Wildlife conservation	1987, undated
	44	Book, <i>Stewardship</i> by Open Space Action Committee	1965
	45	Asian longhorned beetle information	2006
7	46	Environmental papers and clippings	1987-2005
	16	World Trade Center sewage disposal	1972-1974

Series 12: Personal Papers [1938-2004, undated]

Box	Folder	Title/Description	Date(s)
4	47	Correspondence and invitations	1961-2004
	48	Blank stationery	undated
	49	Photographs and negatives	1976-1977, undated
	50	Common Cause 25 th anniversary certificate	[1995]
	51	Finances	1993-1994
	52	Booklets	1972-2000
	53	Shakespeare Society	1956-1977
5	28	Ephemera	1938-2002
	29	Wardlaw-Hartridge School	1965-2001
	30	Charities and donations	1980-2000